

TOP 20 Software Project Review Checklist

• How responsive is the team to the tickets? ☐

• Are the production logs visible and regularly reviewed? ☐

• Are UI/UX interfaces documented? ☐

• Is the source code repository garbage free? ☐

• Do key classes, methods and functions have in-code documentation? ☐

• Is the requirements documentation short and up to date? ☐

• Is the source code repository under the customer's ownership and control? ☐

• Are programming metrics collected and regularly reviewed? ☐

• Is master branch [read-only](#)? ☐

• Is continuous integration in place, and are its reports taken into account? ☐

• Is the release procedure documented, automated, and does it work? ☐

• Do releases happen frequently, at least once a week? ☐

• How big is the technical debt (the things that “eventually” should be fixed)? ☐

• Is the delivery pipeline strong enough to reject mistakes? ☐

• How clean is the code? How many [anti-patterns](#) appear? ☐

• Are all bugs and features registered as [tickets](#)? ☐

• Is the code base covered by unit tests, and is coverage visible? ☐

• Are “Work for Hire” agreements signed with all developers? ☐

• Are key architectural technical decisions documented? ☐

• Is static analysis in place and [mandatory](#) for new changes? ☐



Dr. Kleinhirn.eu